

## OFFICER DECISION FORM

**DECISION TO BE TAKEN BY:** DIRECTOR OF NEIGHBOURHOOD SERVICES

**KEY DECISION:** YES

**DIRECTORATE:** NEIGHBOURHOOD SERVICES

**WARDS AFFECTED:** All Wards

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**SUBJECT:** Acceptance of Tender and Award of contract for Minor Highway Patching Works, Contract Reference B1.

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### 1.0 DECISION

1.1 The Director of Neighbourhood Services has approved the award of the contract for the provision of works to undertake bituminous and asphalt highway patching work in Wirral to C and D Surfacing Limited (company registration number 07773726) as the most economically advantageous tenderer at a contract price of £1,411,046.

### 2.0 REASONS FOR THE DECISION

2.1 An Invitation to Tender was placed via the Due North Chest tendering portal to a selected list of six suppliers (identified from Constructionline as meeting all the necessary requirements to be awarded such a contract by the council) for works to undertake bituminous and asphalt patching work on roads within the borough.

2.2 The majority of the work that is in scope of the proposed contract relates to the council's statutory duties to maintain the highway, including: repairs to carriageways and footways. H fulfil its statutory duties and reduce the potential risk of adverse legal claims.

2.3 Only one compliant tender was received. Based upon previous contract awards and prices, the tendered price of the compliant tender shows a small reduction from the latest price indices and therefore represents good value for money.

2.4 The tender from C and D Surfacing Limited represents the most economically advantageous tender received, is fully compliant with the tendering

requirements, and is within the available and allocated budget provision. C and D surfacing Limited has already been providing a service under contract B1 since April 2021 and has performed well and met the relevant contractual performance requirements.

### **3.0 STATEMENT OF COMPLIANCE**

3.1 The decision was made further to legal advice from the Deputy Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation and an equality analysis and impact assessment has been completed. The decision reflects the core principles of good governance set out in the council's Code of Corporate Governance.

### **4.0 DECLARATION OF INTEREST**

4.1 None

**Signed:**

**Officer: Nicola Butterworth**

**Title: Director, Neighbourhood Services**

**Date: 24/03/23**

**A list of background papers on this issue is held with:**

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